FORM 4

UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

| OMB APP | ROVAL | | | | | | | |
|--------------------------|-----------|--|--|--|--|--|--|--|
| OMB Number: | 3235-0287 | | | | | | | |
| Estimated average burden | | | | | | | | |
| hours per response: | 0.5 | | | | | | | |

| | Check this box if no longer subject |
|---|-------------------------------------|
|) | to Section 16. Form 4 or Form 5 |
| J | obligations may continue. See |
| | Instruction 1(b). |

STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| Name and Address of Reporting Person* Cohler Matt | | | | | 2. Issuer Name and Ticker or Trading Symbol Asana, Inc. [ASAN] | | | | | | | | | 5. Relationship of R (Check all applicable X Director | | | , | | | | | |
|---|---|---------------|----------------|---------------------------------|--|--|---------|--|---|--------------------|---|--|-----------|---|--|--|--|--|---|--|--|--|
| (Last) (First) (Middle) | | | | | | 3. Date of Earliest Transaction (Month/Day/Year) 06/12/2023 | | | | | | | | | | Officer (give title elow) | | Othe belov | (specify | | | |
| C/O BENCHMARK 2965 WOODSIDE ROAD | | | | | 4. If Amendment, Date of Original Filed (Month/Day/Year) | | | | | | | | | Individual or Joint/Group Filing (Check Applicable Line) X Form filed by One Reporting Person | | | | | | | | |
| (Street) WOODSIDE CA 94062 | | | | | | | | | | | | Form filed by More than One Reporting Person | | | | | | | | | | |
| (City) | (S | (State) (Zip) | | | | Rule 10b5-1(c) Transaction Indication Check this box to indicate that a transaction was made pursuant satisfy the affirmative defense conditions of Rule 10b5-1(c). See | | | | | | | | | | | | | | | | |
| | | Table | I - No | on-Deriva | tive S | Secu | ırities | Acc | quired | , Dis | sposed of | f, or E | Benefic | ial | ly Owr | ned | | | | | | |
| Date | | | | 2. Transaction Date (Month/Day/ | Executi | | ution D | ate, | 3. Transaction Code (Instr. 8) | | 4. Securities Acquired (A Disposed Of (D) (Instr. 3, 5) | | | | | ially | 6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | | 7. Nature of Indirect Beneficial Ownership (Instr. 4) | | | |
| | | | | | | | | | Code | v | Amount | (A) o | Price | | Reported Transaction(s) (Instr. 3 and 4) | | | | , , | | | |
| Class A Common Stock 06/12/20 | | | | 06/12/20 | 23 | | | A | | 7,753(1) | A | \$0.0 | 00 | 7,753 | | | D | | | | | |
| Class A Common Stock | | | | | | | | | | | | | 3,231 | | | D | | | | | | |
| Class A Common Stock | | | | | | | | | | | | | | | 9,6 | 84 ⁽²⁾ | | D | | | | |
| Class A Common Stock | | | | | | | | | | | | | 3,782(3) | | 82(3) | D | | | | | | |
| Class A Common Stock | | | | | | | | | | | | | 10,755(4) | | D | | | | | | | |
| Class A Common Stock | | | | | | | | | | | | | | 520,929 | | | I | See footnote ⁽⁵⁾ | | | | |
| | | Tal | ole II | - Derivativ (e.g., pu | | | | • | | • | osed of, convertib | | | - | Owne | ed | | | | | | |
| 1. Title of Derivative Security (Instr. 3) | 2. Conversion or Exercise Price of Derivative Security | | Exec if any | f any ´ | | 4. Transaction Code (Instr. 8) | | 5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5) | | Exercition D | | 7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and | | De Se | Price of erivative ecurity estr. 5) | 9. Number of derivative Securities Beneficially Owned Following Reported Transaction(s) (Instr. 4) | | 10. Ownersh Form: Direct (D) or Indirec (I) (Instr. | Beneficial Ownership t (Instr. 4) | | | |
| | | | | Code | v | (A) | (D) | Date Exerci | sable | Expiration Date | Title | Amount or Number of Shares | er | | | | | | | | | |

Explanation of Responses:

- 1. Represents the grant of Restricted Stock Units (RSUs). Each RSU represents a contingent right to receive one share of the Issuer's Class A Common Stock upon settlement. 100% of the RSUs will vest on the earlier of June 12, 2024 or the day of the next annual meeting of the stockholders, subject to the Reporting Person's continuous service through such date.
- 2. Each share is represented by a Restricted Stock Unit (RSU). Each RSU represents a contingent right to receive one share of the Issuer's Class A Common Stock upon settlement. 100% of the RSUs vested on June 12, 2023. Vested RSUs will settle into shares of Class A Common Stock on the earlier to occur of (i) June 12, 2025 and (ii) a change in control.
- 3. Each share is represented by a Restricted Stock Unit (RSU). Each RSU represents a contingent right to receive one share of the Issuer's Class A Common Stock upon settlement. 100% of the RSUs vested on June 13, 2022. Vested RSUs will settle into shares of Class A Common Stock on the earlier to occur of (i) June 13, 2024 and (ii) a change in control.
- 4. Each share is represented by a Restricted Stock Unit (RSU), Each RSU represents a contingent right to receive one share of the Issuer's Class A Common Stock upon settlement, 100% of the RSUs vested on September 18, 2021. Vested RSUs will settle into shares of Class A Common Stock on the earlier to occur of (i) September 18, 2023 and (ii) a change in control.
- 5. Shares owned directly by Matthew Cohler's trust entity.

Remarks:

/s/ Katie Colendich, Attorney- 06/14/2023

in-Fact

** Signature of Reporting Person

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- * If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- ** Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.